



Shawville District Minor Hockey Association

Policy	Approved by Executive
Criminal Reference Check	2015

Definition

Criminal Reference Check (CRC): Document issued by police as a result of any combination of Criminal Records Checks, Police Records Checks and Vulnerable Sector Checks as then currently defined by Hockey Canada and its subsidiaries as required for the duties the volunteer is expected to perform.

Introduction

The Shawville District Minor Hockey Association (SDMHA) has an obligation to be diligent in its efforts to create a safe environment for all members, and to follow the requirements of Hockey Canada and its subsidiaries regarding management and control in the area of risk and safety. Therefore all SDMHA volunteers are required to provide a current CRC to the Secretary prior to the execution of any SDMHA related duties.

Purpose

To fulfill SDMHA obligations and to reduce the potential risk to members of SDMHA.

Policy

All CRC related information will be kept in strictest confidence.

A finding on the CRC does not necessarily mean that a volunteer will be disqualified, provided that the nature of the offence on record is deemed by SDMHA not to present a health and safety risk to the association membership, and as legislated by Hockey Canada and its subsidiaries.



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Procedure

All volunteers will be required to submit the results of a current CRC to the SDMHA prior to the execution of any SDMHA duties that involve direct contact with the membership. This information will be kept on file with the SDMHA for the season. Should the volunteer wish to continue beyond a season he or she will be required to provide the results of a new CRC prior to the execution of SDMHA duties that involve direct contact with the membership prior to the start of the next season. SDMHA reserves the right to require volunteers to submit the results of a CRC screening more frequently than yearly should health and safety concerns arise over the course of a season.

Should the volunteer be deemed unsuitable for the position, the President will contact the volunteer to so advise.

Note

The above requirement is in addition to pre-requisites established by the sport governing bodies for hockey in Canada such as Respect in Sport, Coach Certification levels, etc.